

CAPE ST. CLAIRE STRAWBERRY FESTIVAL VENDOR FORM
SATURDAY, JUNE 6th, 2020
RAIN DATE JUNE 7th 10:00 AM UNTIL 6:00 PM
Cape St. Claire Main Beach

Contact Name: _____

Address: _____

E-mail Address: _____

Phone Number: _____

Non-Profit Group: _____

Product Being Sold: _____

Ice Requested: _____ Yes _____ No If yes, how much? _____

Electricity Hookup?: _____ Yes _____ No If yes, 110V or 220V? _____

Tables Rented: _____ (\$15 each)

Chairs Rented: _____ (\$5 each)

Would your group like to participate in the parade? _____ Yes _____ No

Information:

- All vendor spaces will be set up within the fence of the CSC Main Beach
- Vendors are required to submit a certificate of insurance with Cape Saint Claire Improvement Association and Cape Saint Claire Strawberry Festival are named as an additional insured.
- All vendors are required to submit an Anne Arundel County health department permit if serving food at the festival.
- Vendors are required to provide their own tables and chairs. Table and chairs may be rented for an additional price, as listed above.
- Registrations are limited and are assigned on a first come first serve basis.

By signing up for the festival, vendors are required to attend the MANDATORY MEETING on Wednesday, May 20th at 7:30 pm. Spaces will be assigned at this meeting.

PLEASE SEND FORM AND ANY ADDITIONAL DOCUMENTATION TO:

STRAWBERRY FESTIVAL
1180 SUMMIT DRIVE
ANNAPOLIS, MD 21409

For more information email: cscstrawberryfestival@gmail.com

Vendor Rules:

1. Vendors are required to attend the mandatory meeting on Wednesday, May 20th 2020 at 7:30 pm to receive their assigned spaces. All vendors are required to utilize their assigned spaces given at the May 20th 2020 meeting.
2. Booths must be set up by 9:00 AM. Vendors are allowed to arrive as early as 6:30 AM the morning of Saturday, June 6th 2020
3. No vehicles will be allowed on the road after 9:00 AM. Vehicles left on the road after 9:00 AM are subject to towing.
4. Booths must remain up until 6:00 pm. If booths are broken down prior to 6:00 pm, vendors will be unable to attend any future Strawberry Festivals.
5. Only tickets purchased at ticket booth may be exchanged by vendors on the field. Vendors that are found exchanging cash will be required to leave the festival and will be unable to return to any future festivals.
6. All prices must be in \$1.00 increments. Only \$1.00 tickets will be sold.
7. All Vendors must display signage with non-profit name, items being sold and prices. Prices established may not be changed during the event
8. Non-Profit Vendors are required to donate 15% of the days profit back to the Strawberry Festival.
9. All Vendors must submit a certificate of insurance. Cape Saint Claire Improvement Association and Cape Saint Claire Strawberry Festival are named as an additional insured on this policy in relation to the Strawberry Festival being held on June 6, 2020
10. All Food vendors must secure a health department permit.
11. Request for Ice and/or electrical hookup accommodations will be honored as long as they are requested by May 20th, 2020 at the latest.
12. At the end of the event, a vendor member will accompany a SFC volunteer to tabulate tickets
13. No additional tickets will be accepted after the check-out sheet has been signed by the vendor.
14. Alcohol may only be purchased and consumed in the beer garden. No alcohol may be taken out of the beer garden and back to the Vendors booth.
15. Tables and Chairs for each booth are the responsibility of the vendor. Tables and chairs are available for rent as long as requested at least 2 weeks prior to the Strawberry Festival.
16. If tables and chairs are rented, they must be returned in the same condition they were borrowed in the morning to the Strawberry Kitchen/Clubhouse at the end of the festival.
17. Booth Trash cans are to be provided by the vendor. All trash removal is the responsibility of the vendor.
18. The Festival rain date will be June 7th 2020. Refunds are not given in the event of rain.

Signature

Date